

# Union City Community Foundation An Affiliate of The Erie Community Foundation

Helping Today... Shaping Tomorrow. P.O. Box 512, Union City, PA 16438 Phone: (814) 438-7622 Fax: (814) 438-2008 Website: <u>www.unioncitycf.org</u> E-mail: contact@unioncitycf.org

## 501c3 SPONSORS

### Are you the 501c3 sponsor for another non-profit? If yes, they will need your information to complete an application with the Union City Community Foundation.

To set up an account, they will need the following from you:

Information about the 501c3 Organization

- a. Full Organization Name
- b. EIN / Tax ID #
- c. Website
- d. Organization's Telephone #
- e. Organization's Email
- f. Organization's Registered Address
- g. The organization's Executive Officer's Name, Address, and Phone number will also be required.

Organization information needed for the application: As the 501c3 Fiscal sponsor applying on behalf of another non-profit, the organizational information in section 1 must relate to you, the fiscal sponsor.

#### **Organizational History**

Please describe your organization, its mission, and its history.

#### Financial Statement

Please provide a copy of your most recent Financial Statement.

#### Current Fiscal Year Budget

Please provide a copy of your organization's current fiscal year budget.

Board/Trustee List

Please provide a list of your organization's current Board of Directors/Trustees. Including contact information, email address, occupation/relevant experience.

#### Other Organizational Documents

Please provide any additional organizational documents for consideration (e.g. recent annual report, recent newsletter or other promotional materials). If you have multiple documents, you should scan them in as a merged PDF.

#### Fiscal Sponsor Executive Signature

You are required as the sponsor organization to complete the signature form before the application will be considered complete. The form can be completed during the application process.